

TD 16

TERMS OF REFERENCE (ToR)

Tablet computers for participants of vocational trainings

1. REFERENCE

TD 16; SODI-PN: 2007RS110

2. PROCEDURE

Tender procedure

3. PROGRAMME AND PROJECT TITLE

Business incubator Požarevac (BIP)

4. CONTRACTING AUTHORITY

Association of Roma Branicevo District (ARBD)

5. BACKGROUND

Solidaritätsdienst International e.V., hereinafter referred to as **SODI** in cooperation with Association of Roma Branicevo District, hereinafter referred to as **URBO** implementing the project “**Business incubator Požarevac: Promotion of employment and employability of Roma, returnees and internally displaced persons in the Braničevo region.**” (SODI project number: 2007RS110), period starting on 15th September 2021 and ending on 31st December 2024.

Overall objective of the Project is to improve the position of Roma, returnees and other marginalized groups and their social inclusion and integration into society.

Specific objective of the Project is to increase the employment and employability of Roma, returnees, and other marginalized groups through employability measures.

The purpose of this contract are as follows:

To deliver 25 Tablet computers for participants of vocational trainings

Dimensions: approximately 240 x 150 x 8 mm

Weight: approximately 400-500 g

Standard battery: Li-Ion, at least 5000 mAh

Internal memory: at least 32 GB

RAM memory: at least 2 GB

Memory cards: microSD (approx. 500 GB)

Operating system: Android 10 or similar

Processor: Number of cores, approx. 8

6. LOCATION: City of Pozarevac

7. START DATE & PERIOD OF IMPLEMENTATION

The intended start date is **01st December 2022**

8. GENERAL PROVISIONS

The Contractor shall execute the contract with due care, efficiency, and diligence in accordance with the best professional practice. The Contractor shall at all-time act impartially and as a faithful adviser in accordance with the code of conduct of its profession as well as with appropriate discretion.

9. DELIVERIES AND PAYMENTS

The Contracting Authority will pay for the services and/or goods after the delivery of the goods

#	Deliverables	Deadline
1.	Invoice	<i>(exact dates will be confirmed by Contracting Authority).</i>

10. DURATION OF THE CONTRACT

The maximum duration of the contract is **from 01.12.2022. until 15.01.2023.** *Please be informed that duration of the Contract could be revised based on the Project contract with donor.*

11. DEADLINE FOR RECEIPT OF TENDERS

The deadline for submission of tenders is **28.11.2022, at 12:00 hours**. Any tender received after this deadline will be automatically rejected.

The tenderers will submit their tenders using the:

- **Annex A, Template for submission an offer**
- **Annex B, Financial offer**

12. Unit price

After the evaluation, **the lowest price per package will be selected.**

Note: Note: The tenders will be submitted via mail: urbo.sodi@gmail.com or submit it in person, by post or courier service to the following address: *Zviška 13, Association of Roma Branicevo District (ARBD), 12000 Požarevac* or *Victory Agency for accounting services, Goranska 11, 12208 Kostolac*, containing the following information: **Reference number: TD 16: SODI-PN: 2007RS110**